

MINUTES OF THE MEETING OF THE STOKE PARISH COUNCIL HELD ON WEDNESDAY 4 JULY 2018 AT 7.00 P.M. AT THE VILLAGE HALL MALLARD WAY LOWER STOKE

PUBLIC SESSION -- NOT PART OF THE PARISH COUNCIL MEETING.

2 members of the public were present.

PUBLIC DISCUSSION ON ANY AGENDA ITEMS.

Agenda item 10. Presentation from Adam Taylor, Medway Council's Public Rights of Way Officer.

The meeting started at 7.35 pm.

PRESENT: Councillors: - Cllr Mrs M Elmes, Vice Chairman, Cllr G Blackman, Cllr R Bridge, Cllr Mrs J Cherry Cllr P Tungate and Mr R Morrad Clerk.

1. APOLOGIES FOR ABSENCE.

Min 1380:18. : Councillors: - Cllr B Stone, Chairman, Cllr G Barron, both other personal commitments.

As the Chairman was not present the Vice Chairman Cllr Mrs M Elmes took the chair.

2. DECLARATIONS OF INTEREST FOR ITEMS BOTH DISCLOSABLE PECUNIARY. OR OTHER SIGNIFICANT. (OSIs).

Min 1381:18. Cllr P Tungate declared a significant interest in agenda item 11. Relative of the contractor.

3. MINUTES.

Min 1382:18. The Minutes of the Meeting 1361.18 to 1379:18 held on 6 June 2018, copies of which had been previously circulated to members, were proposed by Cllr P Tungate, seconded by Cllr Mr J Cherry, resolved to accept as a true record and signed by the Chairman.

4. PLANNING APPLICATIONS REGISTERED FOR DECISION AND DECISION REPORTS FROM MEDWAY COUNCIL RECEIVED.

Min 1383:18. Cllr G Blackman moved objection on the following grounds which was seconded by Cllr R Bridge and resolved that the clerk should inform Medway Council's Planning on the following grounds: Over development of land. Recommend that 3 detached properties would be a preferred option, the one at the rear plot 5 would create privacy issues, access of plot 5 will create dangerous conditions as the proposal is at a lane pinch point. The Parish Council recommend a site visit inviting both the Parish Council members and local residents adjacent to the proposed development. Action: Clerk.

5. CORRESPONDENCE.

Min 1384:18. All correspondence had been sent to most members via email prior to the meeting. Members requested that the clerk contact Cllr Filmer following a copy email about

overgrown vegetation that was sent to him from a resident in Burrows Lane, asking him what actions he is taking regarding the problem. Action: Clerk.

6. MONTHLY ACCOUNTS, BANK RECONCILIATION, & MONTHLY BUDGET.

Min 1385:18. The monthly cheque list of cheque numbers:

000486 £200.00

000487 £558.82

Direct debits £52.70 & 225.00

Debit card usage

HMRC/Tax Standing Authorisation. £139.60

Receive Bank reconciliation as at 30 June 2018. Total Bank assets. £47321.01.

These were proposed by Cllr Mrs M Elmes seconded by Cllr P Tungate and resolved that the said above accounts, copies of which had been previously circulated to all members, be approved for payment and accepted as a true record and the Chairman and one other member be authorised to sign them off. Action: Chairman and Clerk.

7. REPRESENTATIVES REPORTS ON OUTSIDE BODIES

Min 1386:18. KALC area committee report from Cllr G Blackman. Both the chairman and vice chairman were not present, but were re-elected for a further year.

8. PLAY PARKS

Min 1387:18. The clerk informed the members that a number of small branches have been broken off hedge row trees in Mallard Way Play Park; it is assumed by vandals as it is clearly not wind damage.

9. WEB SITE/IT.

Min 1388:18. All members had previously received the web site usage.

10. HIGHWAYS & TRANSPORTATION & PRESENTATION ON FOOTPATHS.

Min 1389:18. Members asked the clerk to contact Medway Council regarding the loss of sight line on the highway from Middle Stoke junction to the A228, caused by vegetation which needs to be cut back a lot more than the hedge cutting that was recently carried out in the area. The conifer trees which are out in the road by the property Southview in Lower Stoke also need to be cut back.

Min 1390:18. Adam Taylor, Medway Council's public rights of way officer gave a slide presentation on both the public rights of way conditions in the area, and the DEFRA proposal update for a full coastal path around the British Isles, and how they impact on the Hoo Peninsular in particular.

11. J R BRICKWORK WORK REQUEST ORDER.

Min 1391:18. The clerk was requested to progress the grass cutting in the Village Hall area. Action: Clerk.

12. VILLAGE HALL REPORT.

Min 1392:18. No report was tabled as no meetings had taken place since the last report to the Parish Council.

13. CLERKS REPORT.

Min 1393:18. The clerk reported that following consultation with Cllr B Stone the Chairman, it was recommended that the clerk draw up a suitable job vacancy notice to replace him when he retires in January 2019; the council had previously agreed that a 3 month hand over period would be helpful if possible. As the Parish Council are not meeting in August, to give maximum coverage the advertisement should go out not later than the 1st September. The timetable for the interviews will be agreed at the September's meeting on the 5th. To be advertised in the Village Notice Boards, Village Voice, KALC Newsletter, Parish Website & Local press. Action: Clerk & Chairman.

14. CLLR FRESHWATER MEDICAL FACILITIES.

Min 1394:18. Members agreed with his comments about the lack of Medical Facilities especially with all the additional proposed housing in Medway's Local Plan.

15. DONATION REQUEST FROM WHOO CARES.

The Chairman closed the meeting at 8.33pm to allow a public discussion.

The meeting was re-opened at 8.40pm.

Min 1395:18. Members reviewed the present donation budget and agreed that this request be deferred to the next meeting when it is hoped that the Manager of wHoo Cares be invited to give members a short presentation of its activities, with the possible view of including it in next year's budget. Action: Clerk.

16. RECEIVE NEW DPI FORMS FROM MEMBERS.

Min 1396:18. Progress members who have not completed the DPI forms. Action: Clerk.

17. POLICY FOR THE USE OF BUTTON DRIVE UPDATE.

Min 1397:18. All members have received the amended policy.

18. REVIEW ITEMS FOR THE NEXT VILLAGE VOICES EDITION.

Min 1398:18. Footpath report, Job advertisement. Clerk and Chairman to draw up a report.

19. A. O. B. AT THE CHAIRMANS DISCRETION NO MOTIONS MAY BE PROPOSED NOR DECISIONS TAKEN UNDER THIS ITEM BUT IF MEMBERS WISH THEY MAY BE AGENDERED AT THE NEXT MEETING.

Min 1399:18. No items requested.

17. THE NEXT MEETING WILL BE WEDNESDAY THE 5 SEPTEMBER 2018.

There being no other business the meeting closed at 9.00pm.

Signed.....Chairman On the.....Day
of.....2018