

MINUTES OF THE MEETING OF THE STOKE PARISH COUNCIL HELD ON WEDNESDAY 6 JUNE 2018 AT 7.00 P.M. AT THE VILLAGE HALL MALLARD WAY LOWER STOKE

PUBLIC SESSION -- NOT PART OF THE PARISH COUNCIL MEETING.

2 members of the public were present to discuss the Big Lunch event in Button Drive Play Park.

PUBLIC DISCUSSION ON ANY AGENDA ITEMS (NEW STANDING ORDERS:

None.

The meeting started at 7.09 pm.

PRESENT: Councillors: - Cllr B Stone, Chairman, Cllr Mrs M Elmes, Vice Chairman, Cllr G Blackman, Cllr R Bridge, Cllr G Barron, Cllr Mrs J Cherry Cllr P Tungate and Mr R Morrad Clerk.

1. APOLOGIES FOR ABSENCE.

Min 1361:18. All members present.

2. DECLARATIONS OF INTEREST FOR ITEMS BOTH DISCLOSABLE PECUNIARY. OR OTHER SIGNIFICANT. (OSIs).

Min 1362:18. None, other than in the recorded interests on file.

3. MINUTES.

Min 1363:18. The Minutes of the Meeting 1336:18 to 1360:18 held on 2 May 2018, copies of which had been previously circulated to members, were proposed by Cllr P Tungate, seconded by Cllr R Bridge, resolved to accept as a true record and signed by the Chairman.

4. PLANNING APPLICATIONS REGISTERED FOR DECISION AND DECISION REPORTS FROM MEDWAY COUNCIL RECEIVED.

Min 1364:18. No planning applications have been received. Members discussed the Parishes submission to Medway Council's Local Plan.

5. CORRESPONDENCE.

Min 1365:18. All correspondence had been sent to most members via email prior to the meeting. Members requested that the clerk contacts the church commissioners regarding the condition of the driveway in front of number`s 1 and 2 Parsonage Cottages. Action: Clerk.

6. MONTHLY ACCOUNTS, BANK RECONCILIATION, & MONTHLY BUDGET.

Min 1366:18. The monthly cheque list of cheque numbers:
000485 £648.92

Direct debits £51.96

Debit card usage

HMRC/Tax Standing Authorisation. £162.20

Receive Bank reconciliation as at 31 May 2018. Total Bank assets. £48384.83.

These were proposed by Cllr Mrs J Cherry seconded by Cllr P Tungate and resolved that the said above accounts, copies of which had been previously circulated to all members, be approved for payment and accepted as a true record and the Chairman and one other member be authorised to sign them off. Action: Chairman and Clerk.

7. REPRESENTATIVES REPORTS ON OUTSIDE BODIES

Min 1367:18. No reports were tabled.

8. PLAY PARKS

Min 1368:18. The clerk informed the members that he had received only one tender as the other contractor declined to quote for the work. It was proposed by Cllr Mrs M Elmes that the contract in full be awarded to the firm noted in the confidential book for the fixed price of £1376.90. This was seconded by Cllr G Blackman, and resolved. Action: Clerk to let the contract.

9. WEB SITE/IT.

Min 1369:18. All members had previously received the web site usage.

10. HIGHWAYS & TRANSPORTATION

Min 1370:18. Members commented on the amount of white paint marking out highway patching soon to take place on the Peninsula.

11. J R BRICKWORK WORK REQUEST ORDER.

Min 1371:18. Chairman to identify hedge row works for the clerk to place the work request order. Action: Chairman & Clerk.

12. VILLAGE HALL REPORT.

Min 1372:18. No report was tabled as no meetings had taken place since the last report to the Parish Council.

13. CLERKS REPORT.

Min 1373:18. The clerk gave a verbal update report on the situation regarding GDPR. Many of the consent requests had been responded to. Further contact with a number of individuals will be made by the clerk. The clerk said he will obtain further advice on one issue but he had understood that all council members both past and present should sign. Action: Clerk.

14. RECEIVE AND CONFIRM ACCEPTANCE OF THE NEW MEMBERS CODE OF CONDUCT.

Min 1374:18. The new Code of Conduct was proposed by Cllr Mrs M Elmes, Seconded by Cllr P Tungate, and resolved by all members to adopt. A copy is to be sent to Medway Council as requested by them. Action: Clerk.

15. TREE INSPECTION/SURVEY.

Min 1375:18. The clerk reported that he had received a quotation from the contractor who undertakes the 15 month tree inspection which is required by the Insurance Company. Cllr P Tungate proposed a contract for a further 15 months be let. This was seconded by Cllr G Blackman and was resolved by all members. Clerk to let the contract. Action: Clerk.

16. REQUEST FOR A DONATION TOWARDS SPONSORSHIP FOR THE BIG LUNCH IN BUTTON DRIVE.

Min 1376:18. Following a written request from the organisers of the event for a donation towards the event a sum of £200.00 was proposed by Cllr P Tungate, seconded by Cllr G Blackman, and resolved by members. Clerk to issue the cheque. Action: Clerk.

17. RECEIVE AND ACCEPT THE RISK ASSESSMENT FOR THE EVENT IN BUTTON DRIVE PLAY PARK ON THE 10 JUNE 18.

Min 1377:18. It was proposed by Cllr P Tungate and seconded by Cllr Mrs J Cherry and resolved by members to confirm acceptance of an acceptable risk assessment to cover the Button Drive event on the 10 June 2018.

18. REVIEW ITEMS FOR THE NEXT VILLAGE VOICES EDITION.

Min 1378:18. Nothing special. Clerk and Chairman to draw up a report.

19. A. O. B. AT THE CHAIRMANS DISCRETION NO MOTIONS MAY BE PROPOSED NOR DECISIONS TAKEN UNDER THIS ITEM BUT IF MEMBERS WISH THEY MAY BE AGENDERED AT THE NEXT MEETING.

Min 1379:18. No items requested.

17. THE NEXT MEETING WILL BE WEDNESDAY THE 4 JULY 2018.

There being no other business the meeting closed at 7.40pm.

Signed.....Chairman

On the.....Day of.....2018