

MINUTES OF THE MEETING OF THE STOKE PARISH COUNCIL HELD ON WEDNESDAY 10 OCTOBER 2018 AT 7.00 P.M. AT THE VILLAGE HALL MALLARD WAY LOWER STOKE

PUBLIC SESSION -- NOT PART OF THE PARISH COUNCIL MEETING.

1 member of the public was present.

PUBLIC DISCUSSION ON ANY AGENDA ITEMS.

None.

The meeting started at 7.00 pm.

PRESENT: Councillors: - Cllr B Stone, Chairman, Cllr Mrs M Elmes, Vice Chairman, Cllr G Blackman, Cllr G Barron, Cllr Mrs J Cherry Cllr P Tungate and Mr R Morrad Clerk.

1. APOLOGIES FOR ABSENCE.

Min 1419:18. : Councillor: Cllr R Bridge. Absent.

2. DECLARATIONS OF INTEREST FOR ITEMS BOTH DISCLOSABLE PECUNIARY. OR OTHER SIGNIFICANT. (OSIs).

Min 1420:18. Cllr P Tungate declared a significant interest in agenda item 11. Relative of the contractor.

3. MINUTES.

Min 1421:18. The Minutes of the Meeting 1400.18 to 1418:18 held on 5 September 2018, copies of which had been previously circulated to members, were proposed by Cllr P Tungate, seconded by Cllr Mr J Cherry, resolved to accept as a true record and signed by the Chairman.

4. PLANNING APPLICATIONS REGISTERED FOR DECISION AND DECISION REPORTS FROM MEDWAY COUNCIL RECEIVED.

Min 1422:18. None received.

5. CORRESPONDENCE.

Min 1423:18. All correspondence had been sent to most members via email with a hard copy to one member prior to the meeting. Following the public rights of way meeting, members agreed to respond when the draft report is made public. Clerk to inform Medway Councils contractor who is carrying out the foot path surveys. Action: Clerk. No further actions were requested on any item.

6. MONTHLY ACCOUNTS, BANK RECONCILIATION, & MONTHLY BUDGET.

Min 1424:18. The monthly cheque list of cheque numbers:
000495 £558.82

Direct debits £61.49 & £225.00.

Debit card usage
HMRC/Tax Standing Authorisation. £139.60 October.
WEL Medical IPADS £47.88

Receive Bank reconciliation as at 30 September 2018. Total Bank assets. £42213.77.

These were proposed by Cllr Mrs M Elmes seconded by Cllr P Tungate and resolved that the said above accounts, copies of which had been previously circulated to all members, be approved for payment and accepted as a true record and the Chairman and one other member be authorised to sign them off. Action: Chairman and Clerk.

7. REPRESENTATIVES REPORTS ON OUTSIDE BODIES

Min 1425:18. The minutes of the Rural Liaison meeting have been circulated.

8. PLAY PARKS

Min 1426:18. It was proposed by Cllr Mrs M Elmes that the brambles in Button Drive Play Park require cutting back both inside the Park and along the road side. This was seconded by Cllr G Blackman and resolved to get done. Action: clerk.

9. WEB SITE/IT.

Min 1427:18. All members had previously received the web site usage.

10. HIGHWAYS & TRANSPORTATION & PRESENTATION ON FOOTPATHS.

Min 1428:18. Members asked the clerk to contact Medway Council regarding the Lower Stoke road sign coming from the Grain direction as it the posts are rotting and will soon fall over. Action: Clerk.

11. J R BRICKWORK WORK REQUEST ORDER.

Min 1429:18. It was proposed by Cllr G Blackman and seconded by Cllr Mrs M Elmes that the contractor be requested to carry out the bramble cutting in Button Drive Play Park both inside and the road side opposite the school. In addition to cut the small branch that is hitting the roof of the first bungalows roof in Button Drive. Action: Clerk.

12. VILLAGE HALL REPORT.

Min 1430:18. No report was tabled.

13. WHOO CARES. REQUEST FOR A DONATION.

Min 1431:18. Following a presentation by wHoo cares at the last meeting. The request for a donation of £425.00 was proposed by Cllr Mrs M Elmes and seconded by Cllr P Tungate and was resolved. Clerk to raise a cheque. Action: Clerk

14. TREE INSPECTION REPORT.

Min 1432:18. Members requested that the clerk write to the owner of the Eucalyptus tree with a copy of the report regarding the large branch that is overhanging the small children’s play area in Button Drive Play Park as this could have Health & Safety implications. Action: Clerk.

15. CLERKS REPORT.

Min 1433:18. No report tabled.

16. REVIEW ITEMS FOR THE NEXT VILLAGE VOICES EDITION.

Min 1434:18. No special items Chairman and Clerk to draw up a report.

17. A. O. B. AT THE CHAIRMANS DISCRETION NO MOTIONS MAY BE PROPOSED NOR DECISIONS TAKEN UNDER THIS ITEM BUT IF MEMBERS WISH THEY MAY BE AGENDERED AT THE NEXT MEETING.

Min 1435:18. None.

18. EXCLUSION OF PRESS AND PUBLIC DUE TO THE PERSONAL NATURE OF THE BUSINESS TO BE CONDUCTED. APPOINTMENT OF PARISH CLERK.

Min 1436:18. Members of the interview panel discussed the applicants with all members and made a recommendation that Mrs Jennifer Allen be appointed to the position of Parish Clerk with effect from the 1st November 2018. This decision was resolved by all members present. The Chairman Cllr B Stone will write to all applicants and telephone the successful candidate. Action: Chairman.

It was further agreed to now advertise the post of park attendant for the 3 play parks and car park. This will include safety inspection of all play equipment for which training will be available together with keeping the parks tidy and free of litter. Action: Clerk.

19. THE NEXT MEETING WILL BE WEDNESDAY THE 7 NOVEMBER 2018.

There being no other business the meeting closed at 8.45pm.

Signed.....Chairman On the.....Day
of.....2018