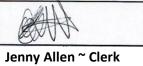
# **STOKE PARISH COUNCIL**



#### 50 Pepys Way, Strood, Rochester, Kent, ME2 3LL

Clerk: Mrs J Allen Telephone: 01634 710086 Email: Website: stokeparishcouncilkent@gmail.com www.stokekent-pc.gov.uk

I hereby give notice of a meeting of Stoke Parish Council, to be held in the Village Hall, on Wednesday 4<sup>th</sup> December 2024 at 7.00pm, which all members are summoned to attend.



28/11/2024

Part A	Public discussion (not part of the meeting) where any member of the public may discuss any item. No motions may be proposed nor decisions taken, but matters raised by the public may be placed on the agenda for the next meeting.
Part B	Public discussion on any <b>agenda</b> items. In line with standing order (3) e members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. This shall take place at this part of the meeting for a maximum of 30 minutes. Following this member of the public are <b>not permitted to speak</b> or to take part in the business of the Parish Council.

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<mark>8.</mark>	<ul> <li>Finance - Appendix D</li> <li>a). Bank balances.</li> <li>b). To agree the financial performance against the budget for November 2024.</li> <li>c). Accounts paid since the last meeting to be ratified.</li> <li>d). Accounts for payment.</li> <li>e). Payment requests to be discussed for approval and payment.</li> <li>f). To receive an update on the 2023/2024 Audit.</li> </ul>
9.	<ul> <li>Management of Land and Property</li> <li>a). To receive the play park inspection report from the month of November for: <ul> <li>i). The Button Drive Playpark (Lower Stoke).</li> <li>ii). The Heron Way Playpark (Lower Stoke).</li> <li>iii). The Street Playpark (Upper Stoke).</li> </ul> </li> <li>b). Renovations to Playpark(s)</li> <li>c). Cleaning of play equipment.</li> <li>d). Defibrillator <ul> <li>i). Middle Stoke.</li> </ul> </li> </ul>
10.	<ul> <li>Highways, Transport &amp; Upkeep</li> <li>a). Footpaths.</li> <li>b). Lighting.</li> <li>c). Highways and verges.</li> <li>d). Pot holes.</li> <li>e). Fly tipping &amp; Street Cleaning.</li> <li>f). Grass cutting.</li> <li>g). Leaking manhole cover on A228 / Grain Road.</li> <li>h). Salt / Grit Bins.</li> <li>i). Flood signs.</li> <li>j). Noticeboards.</li> </ul>
11.	Communications To receive an update on the following methods of communication: a). Website. b). Social media page.
12.	Internal Committee Updatesa). Neighbourhood Plan.b). Stoke Village Hall.c). Stoke Community Project.
13.	External Committee Updates a). KALC. b). Rural Liaison.

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14.	<b>External Contractors</b> a). To discuss and approve any new work requests or discuss any existing orders.
15.	Events a). Christmas 2024.
<mark>16.</mark>	Correspondence - Appendix E a). Hoo Peninsula Flag Committee b). wHoo Cares local history board
17.	Any other business
18.	Date of next meeting
19.	Close of meeting