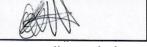
STOKE PARISH COUNCIL



50 Pepys Way, Strood, Rochester, Kent, ME2 3LL

Clerk: Mrs J Allen Email: clerk@stokekent-pc.gov.uk
Telephone: 01634 710086 / 07799 123550 Website: www.stokekent-pc.gov.uk

I hereby give notice of a meeting of Stoke Parish Council, to be held in the Village Hall, on Wednesday 5th March 2025 at 7.00pm, which all members are summoned to attend.



Jenny Allen ~ Clerk 27/02/2025

Part A	Public discussion (not part of the meeting) where any member of the public may discuss any
	item. No motions may be proposed nor decisions taken, but matters raised by the public may
	be placed on the agenda for the next meeting.
Part B	Public discussion on any agenda items. In line with standing order (3) e members of the public
	are permitted to make representations, answer questions and give evidence in respect of any
	item of business included in the agenda. This shall take place at this part of the meeting for a
	maximum of 30 minutes. Following this member of the public are not permitted to speak or
	to take part in the business of the Parish Council.

1. Apologies for absence

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. To receive Declarations of Interest and Dispensations

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Minutes of the last meeting – Appendix A

- a). To receive and approve the minutes of the Parish Council meeting held on Wednesday 22nd January 2025.
- 4. Matters arising from the minutes (not otherwise on the Agenda)

5. External Reports

a). Report by Mr P. Dadson of the Rivermead Inclusive Trust.

6. Tasks agreed at the last meeting - Appendix B

a). To receive an update on the tasks agreed at the last meeting.

7. Ward Councillor(s) report

a). A report by Ward Councillor Chris Spalding.

8. | Planning – Appendix C

- a). Applications.
- b). Decisions.
- c). Appeals and Other Matters.

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9. Finance - Appendix D

- a). Bank balances.
- b). To agree the financial performance against the budget for January 2024 & February 2025.
- c). Accounts paid since the last meeting to be ratified.
- d). Accounts for payment.
- e). Payment requests to be discussed for approval and payment.
- f). To consider the readoption of the Parish Council's Financial Regulations.
- g). To consider the readoption of the Parish Council's Financial Risk Assessment.

10. Management of Land and Property - Appendix E

- a). To receive the play park inspection report from the months of January 2024 & February 2025:
 - i). The Button Drive Playpark (Lower Stoke).
 - ii). The Heron Way Playpark (Lower Stoke) including update on status of
 - iii). The Street Playpark (Upper Stoke).
- b). Renovations to Playpark(s)
- c). Cleaning of play equipment.
- d). Defibrillator
 - i). Lower Stoke.
- e). Lower Stoke Car Park

11. Highways, Transport & Upkeep

- a). Footpaths.
- b). Lighting.
- c). Highways and verges.
- d). Pot holes.
- e). Fly tipping & Street Cleaning.
- f). Grass cutting.
- g). Leaking manhole cover on A228 / Grain Road.
- h). Salt / Grit Bins.
- i). Flood signs.
- j). Noticeboards.

12. Communications

To receive an update on the following methods of communication:

- a). Website.
- b). Social media page.

13. Internal Committee Updates

- a). Neighbourhood Plan.
- b). Stoke Village Hall.
- c). Stoke Community Project.

14. External Committee Updates

- a). KALC.
- b). Rural Liaison.

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15.	External Contractors
	a). To discuss and approve any new work requests or discuss any existing orders.
16.	Events
17.	Correspondence
18.	Any other business
19.	Date of next meeting
20.	Section 100A(4)
	To resolve that pursuant to Section 100A(4) of the Local Government act 1972 that the public be
	excluded from the following item because it is likely in view of the nature of the business to be
	transacted that if members of the public are present during this item, there would be disclosure
	to them of exempt information as defined in Part 1 of Schedule 12A of the act.
21.	Confidential Matters - Appendix F
	To receive an update on the following matters:
	a). Lower Stoke Car Park (continued).
	b). Village Hall Roof & Constitution + Doctors Surgery Update.
22.	Close of meeting